

Graduate Student Organization & Funding

PRESENTED BY: KRISTINE JAN ESPINOZA

Presentation Agenda

- ❖ GRADUATION STUDENT ORGANIZATION 101
- ❖ GSO GRANTS AND AWARDS
- ❖ GSO EVENTS
- ❖ Q & A

Part 1:

GRADUATE STUDENT ORGANIZATION 101

CHART UPDATED
JUL - 1 2014
 University of Hawai'i
 at Mānoa

State of Hawaii
 University of Hawaii
 University of Hawaii at Manoa
OFFICE OF THE CHANCELLOR
 ORGANIZATION CHART
 CHART I

OFFICE OF THE CHANCELLOR
UNIVERSITY OF HAWAII AT MANOA
 Org Code: MACHNC
 (CHART I-A)

MANOA
 EXECUTIVE TEAM

MANOA FACULTY SENATE
 Org Code: MAFS
 (CHART I-A)

GRADUATE STUDENT
 ORGANIZATION

ASSOCIATED STUDENTS OF THE UHM

ATHLETIC ADVISORY BOARD

KUALI'I COUNCIL

**OFFICE OF THE VICE CHANCELLOR
 FOR ACADEMIC AFFAIRS**
 Org Code: MAVCAA
 (Chart II)

Undergraduate Education
 International & Exchange Programs
 Academic Personnel Office
 Mānoa Institutional Research
 Assessment Office
 Office of Faculty Development and
 Academic Support
 General Education Office
 Graduate Education
 Manoa Writing Program
 Schools and Colleges
 UH Press
 Library Services

**OFFICE OF THE VICE CHANCELLOR
 FOR RESEARCH**
 Org Code: MAVCRG
 (Chart III)

School of Ocean and Earth Science
 and Technology
 Pacific Biosciences Research Center
 UH Cancer Center
 Waikiki Aquarium
 Lyon Arboretum
 Institute for Astronomy
 Water Resources Research Center
 Environmental Health & Safety Office
 Center on Aging
 Office of Research Compliance

**OFFICE OF THE VICE CHANCELLOR
 FOR STUDENTS**
 Org Code: MAVCS
 (Chart IV)

Administrative Services Office
 Office of the Dean of Students
 Student Equity, Excellence, and Diversity
 Enrollment Management

**OFFICE OF THE VICE CHANCELLOR
 FOR ADMINISTRATION, FINANCE,
 AND OPERATIONS**
 Org Code: MAVCAF
 (Chart V)

Office of Financial Resources
 Management
 Office of Human Resources
 Office of Planning and Facilities
 Office of Campus Services

**JOHN A. BURNS
 SCHOOL OF MEDICINE**
 Org Code: MADNMD

**RICHARDSON
 SCHOOL OF LAW**
 Org Code: MADNLW

**INTERCOLLEGIATE
 ATHLETICS**
 Org Code: MADRAT

----- Dotted lines denote advisory relationships

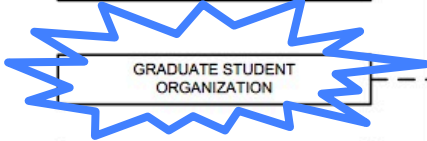
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Graduate Student Organization

- 4 primary functions:
 1. Provide representative input on policies and decisions affecting UHM graduate students in general or a subgroup thereof;
 2. To provide an advisory body to the administration and faculty of UHM;
 3. To provide an organization from which graduate student representatives shall be selected for recommendation to serve upon campus-wide committees; and
 4. To initiate and maintain co-curricular programs that are relevant to UHM graduate students

Representative Roles and Responsibilities

- Represent the general will/opinion of department graduate students when voting
- Relay general assembly decisions to department graduate students
- Act as a resource within department with respect to system decisions affecting graduate students
- Be the knowledgeable source within the department for G&A applications
- Act as a liaison for bringing departmental concerns before the general assembly
- Foster interdepartmental relations between graduate students

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YOUR GSO

Assembly and Executive Council, Elections



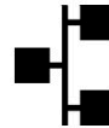
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- || February 26th, 6:00 pm, Campus Center 309
- || March 19th, 6:00 pm, Campus Center 309/310
- || May 7th, 6:00 pm, Campus Center 309/310

[agenda](#)

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Grants & Awards:

****NOW ACCEPTING APPLICATIONS FOR SPRING 2015****

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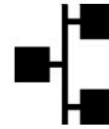
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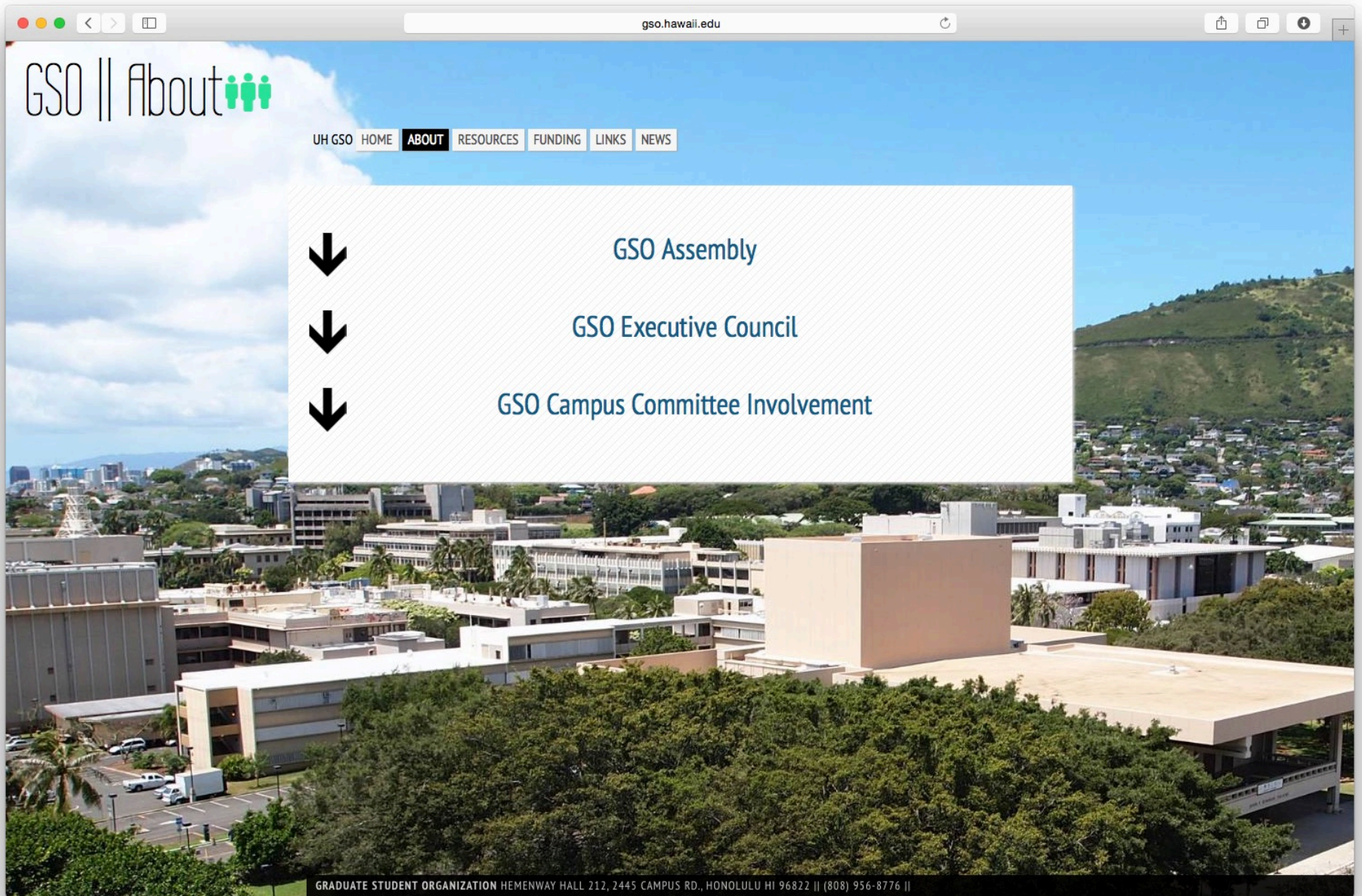
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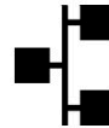
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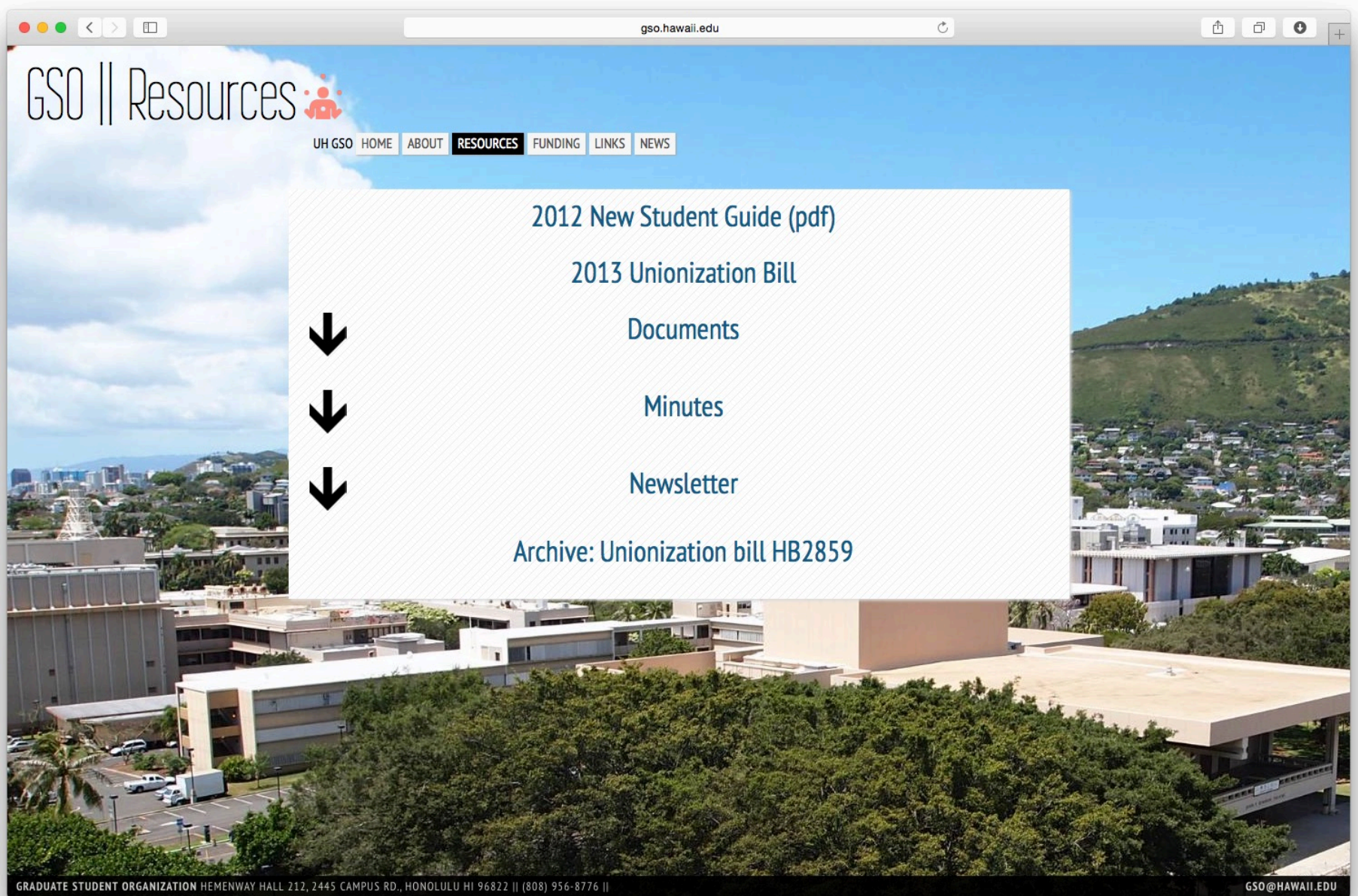
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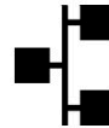
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Grants and Awards





Online Application is now live. First read the instructions!

Looking for the reimbursements page? [Click here.](#)

Hints for a successful application:

- After filling out online copy of grant application print two extra copies, this will help out if you are denied and want to reapply.
- Have one expert in your field and one non-expert to review your application before submission.
- Tell your department representative you are submitting an application well before the G&A Committee review date. Provide them with a copy of your application before the meeting.
- Spring 2015 submission deadlines: **1/08/15** (Letters of recommendation and missing documents due 1/15), **2/12/15** (Letters of recommendation and missing documents due 2/19), **3/05/15** (Letters of recommendation and missing documents due 3/12), **4/23/15** (Letters of recommendation and missing documents due 4/30)
- If you have any questions please do not hesitate to contact the [Grants & Awards Committee Chair](#).


Step 1, Application preparation:

-  [Grants & Awards Application Policies and Instructions](#)
-  [Budget Form](#)
-  [Procedures Flow Chart](#)
-  [See which research field your department is in \(Color Groups\)](#)


Step 2, Application:

-  [Online Award Application \(via STAR\)](#)
[\(Online Application Instructions\)](#)

Step 3, Grant Awarded:

-  [Re-allocation of Funds Proposal](#)

Step 4, Reimbursement

-  [Reimbursement Page](#)

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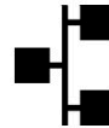
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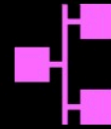
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Links

Helpful Campus Links:

- 🔗 [University of Hawaii Interactive Campus Map](#)
- 🔗 [Graduate Division](#)
- 🔗 [Center for Teaching Excellence](#)
- 🔗 [Career Services](#)
- 🔗 [Gender Equity Counselor](#)
- 🔗 [Hamilton Library](#)
- 🔗 [Sinclair Library](#)
- 🔗 [Information Technology Services \(ITS\)](#)
- 🔗 [KOKUA \(Office for students with disabilities\)](#)
- 🔗 [Office of the Chancellor](#)
- 🔗 [Office of the Vice Chancellor for Research and Graduate Education](#)
- 🔗 [Office of the Vice Chancellor for Students](#)
- 🔗 [Outreach College](#)
- 🔗 [Student Equity, Excellence, and Diversity \(SEED\)](#)
- 🔗 [Ombuds \(Dealing with Conflict\)](#)
- 🔗 [UH Wireless Network](#)
- 🔗 [Campus Center Leisure Programs](#)
- 🔗 [Co-curricular Activities, Programs and Services \(CAPS\)](#)
- 🔗 [UH Rainbowtique \(Campus Store\)](#)
- 🔗 [UH Athletics](#)
- 📅 [Athletic Facilities Calendar Spring 2013](#)
- 🔗 [Bridge to Hope \(Welfare recipients\)](#)
- 🔗 [Campus Security](#)
- 🔗 [Children's Center](#)
- 🔗 [International Student Services \(ISS\)](#)
- 🔗 [LGBT Student Services](#)
- 🔗 [Off-Campus Housing Referral Program](#)
- 🔗 [UH Mānoa Student Housing](#)
- 🔗 [Women's Center \(Program Against Violence to Women\)](#)
- 🔗 [University Health Services Mānoa \(UHSM\)](#)

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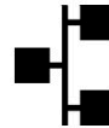
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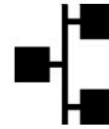
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News

Latest News from your GSO

GSO looking for new I&C Chair

Aloha graduate students,
Are you good with websites and would you like to be more involved on campus? Then read on...
Starting February 1, 2015, the Graduate Student Organization is looking for a new Information & Communication Chair!

As I&C Chair your tasks include:

- Maintaining the GSO website (<http://gso.hawaii.edu/>)
- Assisting in promoting GSO and informing grad students about our activities
- Attending monthly GSO meetings

The Chair receives a stipend of \$160/month.

Please contact GSO President Michelle Tigchelaar at mtigch@hawaii.edu for more information or to apply.
Thank you,
Your GSO

GSO office close from Dec. 25 to Jan. 4

The GSO office will be closed from Dec. 25 to Jan. 4.
Wish you happy Merry Christmas and New Year!

Coffee Hour

The last Graduate Student Organization monthly Coffee Hour for Fall is this Monday, December 1st!

When: From 10:30 - 11:30 am
Where: Sinclair Library Ewa Lanai, <http://ge.tt/3eM01Yt1>

There will be FREE COFFEE and FOOD!!

Please see the flyer at gso.hawaii.edu for more information. We hope to see you there!

Part 2:

GSO GRANTS AND AWARDS

General Policies, Pt. 1

- Applications reviewed monthly during the Fall and Spring semesters
- Can request funding for: professional development, conference travel and fees
- Cannot request for: per diem, food, ground transportation, and personal expenditures
- May ask for funding up to 6 months prior and/or 6 months post dates of travel

General Policies, Pt. 2

- For an application to be reviewed, the representative of the program/department must be present
- Each graduate student may only apply for and receive no more than **1 grant per academic semester**

Funding Limits:	Minimum	Maximum
Domestic	\$250	\$1000
International	\$500	\$2000

General Policies, Pt. 3

- Applications tabled 3x for any reason will be automatically **rejected**
 - If representative is not present
 - No quorum
- Only complete and correct applications will be reviewed
- Incomplete applications will be automatically declined if they remain incomplete until the end of the semester

Part 3:

GSO EVENTS

Be a part of the advocacy committee.

Contact:

Nick Chagnon
nsurfecoast@gmail.com

Jonathan Dial
dialjonathan@gmail.com

Get involved with legislative affairs!

GSO @ THE LEGISLATURE

[HI State Capitol](#) | [How a Bill Becomes Law](#) | [How to Submit Online Testimony](#) | [Calendar](#)

IMPORTANT BILLS:

[SB638](#) & [HB553](#)

ate Section 89-6 bars 'student' from joining a bargaining unit receiving collective bargaining s. These are companion bills H graduate student nization that add the language ept graduate student y the University of s many of the problems s graduate students o compensation, es, and job security, we support these bills.

[SB552](#)

ity, ditions

nd support this ntially e in t UH.

[HB96](#)

The bill appropriates funds to establish and operate the office of the ombudsman at UH Mānoa. Ombudsmen are officials appointed to investigate



We need you.

There is a number of introduced legislation that affects **students**. GSO needs **your help** in making calls, submitting online testimony, and/or testifying in person. A strong showing of support from a broad swath of graduate students will demonstrate to the legislature that we care and want to see progress!

Happening This Week:

The collective bargaining bills have hearings!

Thursday, February 5, 2015

[SB638](#) Relating to Collective Bargaining is on the agenda.

Submit **testimony** ([sample](#)) and/or **testify in person** in

**FREE
COFFEE**

**FREE
FOOD**

**Spring Graduate Student
Coffee Hour**

Last Monday of the Month:
January 26th, February 23rd,
March 30th and April 27th

10:30 - 11:30 am
Sinclair Library Lanai



Enjoy Free Coffee and Refreshments!



**Advance Tickets: \$25
At the door: \$30**

**Each ticket includes one
drink at each stop.
Purchase tickets at the
GSO office from
12pm-3pm HH 212**

When: Friday, February 27th

Time: 7-11pm

**Stops: Bar 35, Downbeat Lounge,
O'Tooles, Hanks, and FIX**

**All proceeds collected will benefit Relay for Life, a
community based fundraising event of the
American Cancer Society**

Part 4:

Q&A

THANK YOU!

**GSO Grants and Awards
application is now online!**




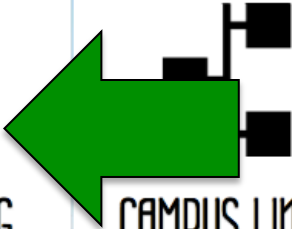

gso.hawaii.edu

Established 1974

University of Hawaii Graduate Student Organization

http://gso.hawaii.edu/gso2/index.html

UH Mānoa Graduate Student Organization SINCE 1974

 YOUR GSO <i>Assembly and Executive Council, Elections</i>	 GSO RESOURCES <i>Documents, Minutes, Newsletter, Union</i>	 GET FUNDING <i>Grants & Awards, Campus Greening Initiative</i>	 CAMPUS LINKS <i>Helpful UH Links</i>	 NEWS <i>Latest updates from your GSO</i>
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OFFICE HOURS || TUE (9-5) || THUR (9-2) || FACEBOOK || EMAIL ||

Next meeting:
General Assembly || August 30, 2012, 6 pm, Campus Center Dining Room
Executive Council || August 23, 2012, 6 pm, GSO Office
[More meetings, Grants & Awards Deadlines](#)

Grants & Awards Application Deadlines:
August 16th, September 13th, October 11th, November 1st, November 22nd

GRADUATE STUDENT ORGANIZATION HEMENWAY HALL 212, 2445 CAMPUS RD., HONOLULU HI 96822 || (808) 956-8776 ||

GSO@HAWAII.EDU

GSO || Funding

UH GSO HOME ABOUT RESOURCES **FUNDING** LINKS NEWS



Grants and Awards 



Campus Greening Initiative



Additional Sources of Funding

sure that the anonymous copies of your reference letters do not include your name anywhere.

- o If you are presenting at a conference, you should submit two copies of any acceptance/invitation letter you received. (One copy needs to be anonymous.)

If you are submitting a reimbursement packet, please read the instructions you received in the mail with your award letter very carefully. Any errors will delay the processing of your reimbursement stipend!! Please double-check:

- o That your name appears on the bank/credit card statements you have submitted as proof of payment.
- o If you attended a conference, event, or course, and your flight dates were more than 2 days before or after the event dates (or if you had a layover lasting more than a day during your trip), you must include a flight comparison showing how much a ticket for the proper travel dates would cost. (You will need to use prices for tickets next year.)
- o Include currency conversions for any payments that were made in a foreign currency. Oanda.com is a great conversion website. (Make sure the conversion is for the date the payment occurred/was processed.)
- o International students, please make sure your WH-1 form has been filled out completely and correctly. In section C, step 1: remember not to include any of the days from your first 5 years in the U.S. with a F, J, or M student visa. And please include a completed W8Ben if you do not meet the requirements of the WH-1 form and wish to claim tax exemption.

Step 1, Application preparation:

- ☛ What you need to know before applying for GSO grants
- ☛ Checklist
- ☛ Procedures Flow Chart
- ☛ See which research field your department is in
- ☛ Instructions

Step 2, Application:

☛ **Online Award Application** (via STAR).

Please use the online application if possible. In the Spring, only online applications will be accepted.

- ☛ Grant application (fillable PDF), try to use the online application (above) if possible


Step 3, Grant Awarded:

- ☛ Statement of Citizenship and Federal Tax Status (WH1)
- ☛ Re-allocation of Funds Proposal

Step 4, Reimbursement:

- ☛ Tips for reimbursement
- ☛ Reimbursement Packet
- ☛ Grant Completion Report

UNIVERSITY OF HAWAII STUDENT SCHOLARSHIPS



USERNAME:

PASSWORD:

POWERED BY STAR

If you are an incoming freshman or transfer and do not have a UH username, [please click here to login.](#)

UH Student Scholarships

AWARDS & INTERNSHIPS

HOME

MY BEST FIT
SCHOLARSHIPSIMPLE
SCHOLARSHIP
SEARCHADVANCED
SCHOLARSHIP
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 APPLY


Graduate Student Organization (GSO) Grants and Awards Program

Description: The Graduate Student Organization (GSO) represents the academic interests of over 5,000 graduate students attending UH Manoa, the flagship campus of the UH System. Starting in 1975 the Grants and Awards fund was created to aid graduate students with presenting original scholarly, scientific or literary works at academic or professional conferences or workshops. In 2004, this was expanded to include funding of research materials and travel. The awarding of this grant is decided by vote of graduate peers on a monthly basis during the Fall and Spring semesters. GSO offers graduate students up to \$2000 for international travel and \$1000 for domestic travel or research funding. There are approximately 10-15 awards per month between \$2000 and \$150. Applications are due two weeks before each monthly meeting. Meeting dates can be found at <http://gso.hawaii.edu>. Once the application has been reviewed by the Graduate Assembly you will receive an email response within 14 days.

Tips on applying: We recommend that you review the application questions first and then formulate your answers. Once your answers are drafted, fill out the application online and submit. Due to the short turn around period for this award, we advise that you follow-up with your two recommenders after submitting the application letting them know they will receive an auto email from the online application (your recommenders are required to send their letters electronically through the online award application). Should you have any questions or concerns please contact the person below. All information on your application will remain confidential as dictated by FERPA. Once your award application is submitted, the "status" of the award can be tracked on the "tracker" tab of the scholarships website. Graduate Students can only apply once per semester.

Purpose: The purpose of this fund is to provide financial support to graduate students at the University of Hawai'i at Manoa for the following:

- (1) travel and make connections with future collaborators/employers,
- (2) improve their oral communication at the national or the international level,
- (3) earn honors and distinctions at the conference presentations,
- (4) conduct original research and receive publications, and

SEARCH TEXT:

 Limit results to Manoa:

SCHOLARSHIP INFORMATION

Fall 2012 Only

1. What is your current mailing address & phone number? (max characters: 100) **

2. What is your department? (max characters: 50) **

3. What is your Community Color Group? (please check the [GSO website](#) if unsure) **

Blue-Communication, English, Fine Arts, Language, Philosophy, Religion

4. What type of graduate student are you? **

 Classified Unclassified

5. What degree are you seeking? (PhD, Master, etc.) (max characters: 50) **

6. Have you received a GSO grant before? If you answered "yes," how much have you received in total and when? (max characters: 100) **

7. Please list any (2 at most) of your recent papers/presentations/or other academic achievements. (max characters: 200) **

8. Conference/Project Title: (max characters: 250) **

9. Please provide your non-technical abstract (<300 words): (max characters: 2000) **



Submit

Print

Close

Some Things to Remember:

- Can upload supplemental information (i.e. flight/hotel cost comparisons, conference registration, etc.) to the budget upload question number 18
 - If attending a conference, applicant is **REQUIRED** to upload proof of attendance in number 18
- An individual can only submit once per semester
- Save to computer and upload to the application because you cannot save as you go
- Only completed applications can be submitted
- Tracker tab will show you the status of your application
 - Awaiting letters of recommendation submission
 - Awarded
 - Rejected
 - Tabled
 - Needs more information



Established 1974

If you have any questions or concerns
contact the GSO Grants and Awards Chair
at gachair@hawaii.edu